



**Nevada Governor’s Finance Office,
Office of Project Management**

CORE.NV Project Monthly Status Report
November 2024

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1 Roadmap

This section provides an overview of the CORE.NV Project Roadmap—including strategic milestones, timeline updates, changes to the roadmap over the past month, as well as a look ahead to the next 30 days and the next 60 to 90 days.

1.1 Previous 30-day Project Milestone Overview

Figure 1-1 below provides a high-level overview of the previous 30-day CORE.NV Project Milestone Schedule, including the CORE.NV Project scheduled activities, completed milestones, and performance against plan.

During the first weekly reporting period, two significant Tech team blockers, namely 1.) licenses/access to the snowflake environment and to Power BI for the OCIO developers has finally been provided; and 2.) the mismatching of data between the snowflake and the MA1 environments along with the missing snowflake environment data has been resolved. The removal of these blockers will enable a significant amount of Phase 1A work to now be completed. Alpha testers continued End User Acceptance Testing (EUAT) and Instructor Led Training (ILT) courses continued with 31 courses conducted and 551 attendees being trained. Lastly, a rewriting of the Core.NV Governance Plan has begun.

For the second weekly reporting period, while many of the workstream teams have completed their Phase 1A work and moved on to their Phase 1B tasks, such as conducting meetings for the gathering of July 2025 go-live requirements, many of the teams are actively engaged in supporting Phase 1A script writing for test cases of the system for the EUAT work. In addition, the Tech team has been extremely busy documenting and developing the outstanding interfaces necessary for Phase 1A and the remaining data warehouse work. With the many holidays coming up, a decision was made to keep the developers working rather than having them participate in the upcoming PI6 Planning sessions.

During the third weekly reporting period, meetings continued to draft the Governance Plan in order to submit it to the Executive Committee for their review and potential approval. Work continued on remaining Phase 1A go live tasks including completing interfaces, data warehouse, and reports. Resources from both CGI and BerryDunn were making preparations for being onsite in Carson City, NV for the Program Increment (PI) 6 planning sessions to be conducted on Tuesday and Wednesday, November 19th and 20th, 2024. Several developers will be excused from the planning sessions to stay focused on completing their Phase 1A work.

During the fourth weekly reporting period, the Project Managers/Team Leads, along with representatives from CGI and BerryDunn, gathered onsite in Carson City, NV, to conduct the Program Increment (PI) 6 planning session which was conducted on Tuesday, November 19, 2024. While the majority of the planning session focused on the work that needs to be completed for Phase 1B, some remaining Phase 1A work was also discussed as these tasks must be completed for January 2025 go live. The OPM Tech team has some remaining Phase 1A work that will make it very challenging for them to complete everything (especially with the Thanksgiving holiday time away) and yet allow enough time for the EUAT testers to fully test all

work prior to the last day of testing, currently scheduled for Friday, December 6, 2024. Some prioritization of the remaining work might be necessary with implementation rolled out post go live.

For this final weekly reporting period, the teams saw a greatly reduced work week with two days off for the Thanksgiving Day holiday and the day afterwards. While this holiday break provided a much-needed rest for the project teams, this time away also means that everyone will have to push even harder to complete all of the work necessary for our January 2025, Phase 1A, go-live. One factor that will assist in completing our work will be the December 2, 2024, through December 31, 2024, "blackout period" where resources can remain focused on those tasks that are most critical for a successful go live. The next reporting period will see the completion of all End User Acceptance Testing (EUAT) on December 6, 2024.

Figure 1-1: Previous 30-day Project Milestone Overview

Completed	Month	Deliverable/Milestone	Deliverable Type	(AC) Actual Cost	Totals	Fiscal Year	CGI Accountable	OPM Accountable	CGI Delivery Date
	November	Monthly Status Report 14 (CR002)	Deliverable	\$ 150,000		2025			12.03.24
		P1A Performance Test Execution (RESULTS) (for November)	Work Product	\$ 250,000		2025			11.29.25
X		P1B Training (TTT for HRM Performed on Aug 14th)	Work Product	\$ 200,000		2025			9.16.24
	January	Integration Strategy (Moved from March 2024) (CR009)	Deliverable	\$ 125,000		2025			?
					\$ 725,000				

1.2 Upcoming 30-day Project Activity/Schedule Overview

Figure 1-2 below provides an overview of the status of in-progress activities, and risk levels associated with meeting upcoming, short-term (i.e., next 30 days) target milestone dates and rationale.

The upcoming 30 days will see the workstream teams completing the last of their remaining Phase 1A work and making their final preparations for the go-live date of January 1, 2025. The most significant work remaining involves the Tech team's work on the remaining interfaces, some data warehouse work, and approximately 5 reports that are currently in various stages of completion. In addition, the FIN team is actively engaged in trying to find a solution to the current issues that exist around check printing.

Both CGI and BerryDunn teams are making travel arrangements to be onsite for the initial 10 days of the Advantage system going live, to provide support, in any manner necessary. OPM resources are also discussing which resources will be onsite during the initial days of go-live including the January 1, 2025, holiday. The HRM team continues to make great strides in completing their work which is focused on Phase 1B and supporting the Phase 1A go-live work in any way that they can. The plans laid out in the recently approved draft Governance Plan will be put into place, especially those involving the help desk support of end users and the defect resolution support of the system.

Figure 1-2: Upcoming 30-day Project Activity/Schedule Overview

Completed	Month	Deliverable/Milestone	Deliverable Type	(AC) Actual Cost	Totals	Fiscal Year	CGI Accountable	OPM Accountable	CGI Delivery Date
	December	Monthly Status Report 15 (CR002)	Deliverable	\$ 150,000		2025			01.03.25
		P1A Readiness Assessment	Work Product	\$ 150,000		2025			12.06.24
X		P1B Training (TTT for HRM Performed on Aug 14th)	Work Product	\$ 200,000		2025			9.16.24
	Late Dec/Early Jan	P1A Achieve complete	Milestone	\$ 750,000		2025			12.31.24 ?
	January	P2A Business Process Analysis and Improvement	Work Product	\$ 500,000		2025			?
	January	P2A Discovery Workshops Findings	Work Product	\$ 500,000		2025			?
	March	P1B Build Stage Complete	Milestone	\$ 750,000		2025			03.05.25
		P1S Completion Report (Formerly P1B P1A Completion Report)	Deliverable	\$ 1,100,000		2025			12.05.24
					\$ 4,100,000				

1.3 60- to 90-day Milestone Schedule Overview

Figure 1-3 below provides an overview of the 60- to 90-day milestone schedule, including the immediate horizon of scheduled activities necessary to achieve the milestones.

During this reporting period, Program Increment (PI) 7 Planning sessions will be conducted during the last few days of January 2025 (estimated to be on the 29th and/or 30th) and Sprint 6.5 will be ending on February 3, 2025. CGI will continue to provide their Hypercare support to the State of Nevada for the Phase 1A go-live of the MVP version of the Advantage system. Work will continue to focus on the HRM tasks, as well as the remaining FIN Cost Accounting work, necessary to be completed for the Phase 1B go-live date of Monday, June 30, 2025. Lastly, discussions will be ongoing regarding the structure and scheduling of the work that will be included in Phase 2 of the project.

Figure 1-3: 60- to 90-day Milestone Schedule Overview

Completed	Month	Deliverable/Milestone	Deliverable Type	(AC) Actual Cost	Totals	Fiscal Year	CGI Accountable	OPM Accountable	CGI Delivery Date
	January	Monthly Status Report 16 (CR002)	Deliverable	\$ 150,000		2025			
		P1B UAT Support (Month)	Work Product	\$ 200,000		2025			
X		P1B Training Support (Month 1)	Work Product	\$ 75,000		2025			9.16.24
		P1B Implementation Assessment Document	Deliverable	\$ 350,000		2025			
		P1B Performance Test Plan	Deliverable	\$ 200,000		2025			
		P2A Program Increment Objectives	Deliverable	\$ 500,000		2025			
		P2A Erisson Stage complete	Milestone	\$ 250,000		2025			
		P1A Hypercare Support (Month)	Work Product	\$ 250,000		2025			
					\$ 1,975,000				
	February	Monthly Status Report 17 (CR002)	Deliverable	\$ 150,000		2025			
		P1B UAT Support (Month)	Work Product	\$ 200,000		2025			
		P1B Training Support (Month 2)	Work Product	\$ 75,000		2025			
		P1A Hypercare Support (Month)	Work Product	\$ 250,000		2025			
		P1B Performance Test Execution (Month)	Work Product	\$ 250,000		2025			
		P2A Build Stage Activities (Month)	Work Product	\$ 350,000		2025			
		P1S Completion Report (Formerly P1B P1S Completion Report)	Deliverable	\$ 1,100,000		2025			2.28.25
					\$ 2,375,000				

2 BerryDunn Resource Activity Summary

Table 2-1 below provides a high-level overview of the number of hours the BerryDunn team worked on the CORE.NV Project during this reporting period, categorized into four effort categories.

Figure 2-1: Resource Activity Summary

Staff Member and Core.NV Project Title	Hours Category and Time Spent				Total Hours
	Project Meetings	BerryDunn Deliverable Development	CGI Deliverable Review	Other Support Efforts	
██████████ <i>Project Principal</i>	18	0	0	0	18
██████████ <i>Engagement Manager</i>	25.5	0	0	3.5	29
██████████ <i>Program Director</i>	74	20.5	14.5	12	121
██████████ <i>Human Resources Management (HRM) PM</i>	126	0	0	0	126
██████████ <i>Project Coordinator</i>	51.5	6.25	0	50.5	108.25
██████████ <i>Tech Senior Consultant</i>	50.5	0	0	81	131.5
██████████ <i>OCM Senior Consultant</i>	31.5	0	0	60	91.5
██████████ <i>Bus. Process Change, Comm., Training Support</i>	16.7	0	0	0	16.7
██████████ <i>Tech SME (Subcontractor)</i>	16	42	1	21	80
Pool of BerryDunn Resources: Technical/Security/Project Mgmt. Subject Matter Experts (SMEs)	0	0	0	0	0

3 CORE.NV Project Workstream Status Review

Table 3-1 below provides a high-level overview of the CORE.NV Project workstreams for November 2024 and a look ahead to the upcoming activities for December 2024.

Table 3-1: CORE.NV Project Workstream Status Review for November 2024

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
FIN	
<p>MA1 environment data is uploaded with budgets Continued to write scripts for vendor services alpha testers Continued collaboration with NDOT Tiger Team Prepared to test Nightly Cycles this week Beta tester prep is ongoing this week Alpha testing with security roles is ongoing Meeting with NDOT discussed Travel claims Meeting with SCO/OPM/CGI () Continued to write scripts for vendor services Beta testers Continued collaboration with NDOT Tiger Team Tested Nightly Cycles this week, with more being added Alpha testing with security roles went well Determination from PO templates not being restricted Finished up conversion of non-executive budget list</p> <p>Continued discussion on Agreements 11/6/24 resuming Finalize plan for July 2025 Phase1B Financial Go Live CORE.NV to NDOT outbound interface development.</p>	<p>OPM</p> <ul style="list-style-type: none"> Review recordings of all 6 FIN EUT courses Review and return P1A performance test results Review and approve P1A performance test results Execute final EUAT - FIN Alpha - Week 5 Document final UAT results (final wrap-up period) - FIN Review and return P1A cutover plan and checklist Review and approve P1A cutover plan and checklist <p>CGI</p> <ul style="list-style-type: none"> Finalize recordings of all 6 FIN EUT courses Deliver P1A EUT increment 4 (up to approx 380 EUT stakeholders trained + 650 seats in practice labs) Deliver recordings of all 6 EUT FIN courses to OPM Conduct follow-up to P1A EUT delivery (includes analysis of survey responses and collaboration with state trainers on questions submitted from end-users) Receive container deployment from ACDCS and CGI team processes basic transactions - FS3 GA container Address OPM comments on P1A performance test results Resubmit P1A performance test results

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>Wrote test scripts for workflow and business roles for week 4 Alpha testing.</p> <p>Successful Demo of workflow.</p> <p>Restart of Cost Accounting NDOT.</p> <p>Continued responses to the ILT participants questions.</p> <p>Draft of General FIN FAQs to be provide to OCM.</p> <p>Completed reviews of the Readiness Assessment Checklist - RAC.</p> <p>Jira documentation of VCC/VCM utilization for Vendor Services team.</p> <p>PI5 Review completed.</p> <p>Determination made on hand-typed payroll checks.</p> <p>Discussions about non-users getting access to Advantage for VISTA reporting needs. FIN to own this body of work.</p> <p>Determination by ██████████ for Deviations between Original vs. Amended Budgets due to differences in ADV2 vs. ADV4.</p> <p>PI6 planning was performed and completed at a higher level than usual. While the focus was on "what" we were going to do, and not "how," we took our plans back to our teams and began building the necessary stories to support the work.</p> <p>Over 165 questions from SCO about the future state of Advantage 4 were addressed.</p> <p>Continued support of answering ILT questions and identifying candidates for FAQs.</p> <p>Budget override meeting with STO/SCO to determine if budgets can be allowed to be negative.</p> <p>Continued meetings with Wells Fargo; copy of printed check for approval.</p> <p>Cost accounting meetings continued.</p>	<ul style="list-style-type: none"> • Submit P1A cutover plan and checklist • Address OPM comments on P1A cutover plan and checklist • Resubmit P1A cutover plan and checklist <p>CGI and OPM</p> <ul style="list-style-type: none"> • Execute P1A readiness assessment - Week 4 • Conduct P1A cutover rehearsals (Mock 3) • P1A final go/no-go decision • Technical code freeze • P1A first preliminary go/no-go decision • P1A second preliminary go/no-go decision • P1A legacy system sunset • Conduct P1A FIN cutover

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>Continued work on getting scripts written for week 5 of EUAT. GFO will work on Budget override data. SCO recommitted to getting WP in system 12-13-24; non-IFC done included, but 12-16-24 at latest.</p> <p>Held meetings with State, CGI, and BerryDunn leadership to develop a plan on how to address the large intake of NDOT projects that need to be input into Advantage 4. The following was an outcome of that meeting:</p> <ol style="list-style-type: none"> 1. Script Development for Projects and Grants: [REDACTED] will develop the functional logic to create a script that converts all NDOT projects and grants into a format compatible with Advantage 4. This design task is expected to be completed by Sunday, 12/1, during Sprint 6.1. Once this is done, we will need a CGI Tech member to write the technical design and code the transformation. The goal is to be ready for the full transformation of the Cost Accounting data at the beginning of Sprint 7. 2. Quality Checking for Projects and Grants: Throughout the remainder of PI6, the output will undergo quality checks to ensure the data is correctly transformed by the script. 3. Resource Risk: There is a risk of not having the necessary technical resources from NDOT to assist with questions, as their current technical resource will be out of the office until 1/5/2025, and their primary technical resource will be away until the beginning of February 2025. A resource from the OPM team may be able to assist if he is available. 4. Future Work in PI7: After processing data from approximately 800 NDOT projects through the script, PI7 will focus on loading, testing, and refining the configuration. 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>5. Agreements: We will need a functional (Arend) and CGI Technical resource to come up with a plan for transforming the NDOT agreement data from FDOT to Advantage 4.</p> <p>6. Budget: Beginning in Sprint 6.2, we will have several scheduled Budget Configuration meetings with NDOT to complete those tasks and better position ourselves to load their project and grant data in PI7.</p> <p style="padding-left: 20px;">a) The goal is to align with projects and grants and be ready for transformation at the beginning of PI6.</p> <p style="padding-left: 20px;">b) We will need access to an NDOT resource in December and early January who can help us with the agreement data.</p> <p>7. Request: We request a halt in meetings with NDOT through Sprint 6.1 to allow OPM to focus on the January 1 go-live and to better prepare for future meetings with NDOT.</p> <p>A notice was sent to project stakeholders that in preparation for the critical Phase 1A January 1st Go-Live implementation, the CORE.NV OPM project team will be implementing a blackout period from December 2nd through December 31st.</p>	
HRM	
<p>Completed successful October IUAT event</p> <p>Closed out Sprint 5.2 and started Sprint 5.3</p> <p>Reviewed 50% of the Testing as a Service (TaaS) scripts.</p> <p>Continued prep work for Discovery Workshops.</p> <p>Blockers/Dependencies:</p> <p>Conversion dependencies continue but we are working with the other teams to work through them so that we can all keep moving forward.</p>	<p>OPM</p> <ul style="list-style-type: none"> • Review and return Phase PI5 completion report • Review and approve Advantage Phase PI5 completion report • Review and approve SIT PI-6 Sprint 6.1 SIT results - HRM • Review and approve SIT PI-6 Sprint 6.2 SIT results - HRM • Execute IUAT PI-5 <p>CGI</p>

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>Due to turnover in DHRM, there is less access to historical knowledge in Central Payroll and Records.</p> <p>Assisted FIN with ALPHA testing and script correction.</p> <p>Compiling Payroll Reports for DHRM to ensure accuracy and examples.</p> <p>Reviewed UPDOCs process.</p> <p>Continuing Workshop Prep.</p> <p>SH3 is refreshed and ready for SIT testing again</p> <p>Began initial planning discussions for NeoGov implementation timelines</p> <p>Watchlist Items:</p> <p>Awaiting CR for NEOGOV as recruiting/LMS solution.</p> <p>As we get into testing with converted data, we are raising issues and requiring more collaboration with the State to make sure we get data configured correctly. At this point we are resolving these quickly but will monitor closely if we find this may have impact on schedule.</p> <p>Parallel Payroll delay due to environment availability, may be able to mitigate this by bringing SH5 online earlier than originally planned.</p> <p>HRM OPM has continued to support FIN with ALPHA testing, to prepare for 1A go-live.</p> <p>Compiling Payroll Reports for DHRM to ensure accuracy and examples.</p>	<ul style="list-style-type: none"> • Finalize drafting background course material (terminology, navigation instructions) for P1B HRM EUT • Design and develop P1B EUT course materials: Personnel Administration course • Conduct PI-6 Sprint 6.2 - HRM • Conduct PI-6 Technical Team Sprint 6.2 - HRM • Conduct PI-6 Sprint 6.3 - HRM • Conduct PI-6 Technical Team Sprint 6.3 - HRM • Submit Phase PI5 completion report • Address OPM comments on Phase PI5 completion report • Resubmit Phase PI5 completion report • Execute SIT scripts for PI-6 Sprint 6.1 - HRM • Write SIT results for PI-6 Sprint 6.1 - HRM • Log SIT PI-6 Sprint 6.1 configuration issues and retests - HRM • Execute SIT scripts for PI-6 Sprint 6.2 - HRM • Log SIT PI-6 Sprint 6.2 configuration issues and retests - HRM • Write SIT scripts for PI-6 Sprint 6.2 - HRM • Write SIT results for PI-6 Sprint 6.2 - HRM • Execute SIT scripts for PI-6 Sprint 6.3 - HRM • Write SIT scripts for PI-6 Sprint 6.3 - HRM • Develop P1B performance test plan <p>CGI and OPM</p> <ul style="list-style-type: none"> • Hold PI-6 Sprint 6.1 review - HRM • Hold PI-6 Sprint 6.2 review - HRM

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>Running coordinated No Pay, Supplemental and Regular batch payrolls.</p> <p>Continuing Workshop Prep.</p> <p>Resolved Parallel Payroll environment issue as SH5 is now available.</p> <p>Parallel Payroll may be moved to January to allow resources to support 1A go live and to allow HRM teams to further test converted data prior to parallel run.</p> <p>Testing of full HRM converted data and configuration.</p> <p>Support of Interfaces, Reports, Forms.</p> <p>Completion of Parallel Payroll prep including but not limited to applicable scripting and finalizing documentation approach.</p> <p>Support of Batch Cycle build.</p> <p>Meetings will be conducted soon to resolve some 2x-4x payroll issues.</p> <p>PI6 planning was performed and completed at a higher level than usual. While the focus was on "what" we were going to do, and not "how," we took our plans back to our teams and began building the necessary stories to support the work. Jira will be ready by start of next sprint.</p> <p>SH environment for UAT will be ready Monday, 11/25/2024, instead of Friday, 11/22/2024, but that still gives HRM plenty of time to test.</p> <p>Set up a meeting with Subject Matter Expert from Deferred Comp regarding some questions they have for CORE.NV.</p> <p>UAT list was created and submitted to Testing Lead on 11/22/2024.</p>	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>Deferred Comp meeting occurred and went very well. Three action items to follow up on. Resources understand that they will be involved in Phase 2 as that is where this work will happen.</p> <p>UAT list was finalized and sent to the Testing Lead. Invites were sent out and PM group is already full, with AM group filling up fast.</p> <p>Approximately 50+ scripts will be tested during this iteration of UAT.</p> <p>UAT is to be taken over by HRM personnel, under direction from the OPM Project Director. PMs have already started discussions on how to absorb that capacity and distribute responsibilities accordingly.</p>	
Organizational Change Management (OCM)	
<p>Activities:</p> <ol style="list-style-type: none"> 1. Change Impact Survey analysis complete. Less than 15% participation, mostly from State Trainers and Testers. Overall, responses were positive or cautiously optimistic, however some are concerned/possibly nervous about their internal processes changing because of the new system. Other results from End User Training surveys have been very positive and state similar concerns about their own internal processes changing. The team will discuss the recommendation actions over the next week and what we can commit to before Go-Live/Post Go-Live. The last Phase 1A Change Impact Survey will be sent Post Go-Live, in late Jan/early Feb, giving users time to process transactions in the new system. 2. Get Ready for One Nevada Campaign - in process - rolling out in Nov. The team will discuss the approach for rollout next week. 3. OCM Oct metrics - in process. Analysis will start today, and output released next week. 	<p>Upcoming Activities:</p> <p>Get Ready NV Campaign kickoff.</p> <p>Planning for Q4 Leadership session (Dec. 18)</p> <p>Planning for Q4 Project updates - Statewide and Leadership, pushing Dec 19th</p> <p>Planning for Newsletter and SP updates</p> <p>Planning for ONE comprehensive comm to include all comms above - targeting to send Dec 20 or earlier.</p> <p>Planning for Help/Service Desk Practice Session - Invites going out next week. (Dec. 16)</p>

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>4. Planning for Nov 19 Change Agent Network session – in progress</p> <p>5. OCM and Training Group conducted first review of the P1 Readiness Checklist to sharpen the OCM and training activities listed in prep for next week's session with CGI.</p> <p>Communication Activities:</p> <ol style="list-style-type: none"> 1. Oct Newsletter – sent! 2. 6-month review of CORE.NV SP Site - in process 3. EUT Comm support – staggered comms over the next couple weeks <p>Activities:</p> <ol style="list-style-type: none"> 1. Finalizing the OCM and Training portion of the Go/No-Go Readiness Checklist with the entire OCM/Training project team. 2. Planning for Nov. 2024 Change Agent Network (CAN) Session (last session of the year) . The content will focus on pre and post Go-Live readiness activities that end-users will need to know about before/after Jan 1st, 2025. 3. Finalizing Change Readiness/Impact Survey to Middle Management Stakeholder group, pushing next week. 4. Monthly Maintenance of Stakeholder Groups/Lists – Analyzing this week 5. Metric analysis for October 2024 – Analyzed and presented this week – DONE! <p>Communication Activities:</p>	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<ol style="list-style-type: none"> 1. Update CORE.NV SP Site – updating SP site in Nov based on 6-month review output to make more user-friendly. 2. Develop CAN Slide Deck – finalizing next week 3. Scope planning for Dec. 2024 Leadership Stakeholder Session and Statewide/Leadership held. 4. Continued to support EUT Team with comms and training analysis, this week we developed the Practice Lab Reg comm and pushed. Analyzing EUT attended and future regs against the current Adv 2.1 User list to determine gaps. 5. As a result of the Stakeholder Leadership and FIN End-User Change Readiness and Change Impact Surveys, a Get Ready for One Nevada Marketing Campaign has been developed to increase adoption – Finalizing currently, launching first phase next week, last phase to be pushed before the Thanksgiving Holiday. Products include Poster, Benefits Guide, Two-Pager Change Impact (high-level changes only) and Commercial 6. Pushed raw survey data to the FIN team on state agency contacts for Grants. 7. Developed survey for Beta UAT testers – pushing on their last day next Tuesday. <p>Activities:</p> <ol style="list-style-type: none"> 1. Get Ready for One Nevada Campaign - Needed to redraft two products, will start campaign and push next week. 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>2. Nov 19 Change Agent Network session - Deck finalized, dry run on Monday 11/18.</p> <p>3. Middle Management Stakeholder Group-Change Impact Survey – delay sending, pushing on Monday 11/18.</p> <p>Analysis:</p> <p>Conducted on total EUT attended and registrations until end (Dec 12) against the current SCO 2.1 User list and found just over 70% have attended or registered for a class. The User list is not a source of truth however, there may be more stale users on the list so the complete % may be higher.</p> <p>Communication Activities:</p> <ol style="list-style-type: none"> 1. CORE.NV SP site enhancements in progress, completed next week. 2. Monthly Maintenance of Stakeholder Groups – completed 11/15. 3. EUT Comms – Announce PV and Budget Query job aides available next week - pushing to next Wednesday 11/20. 4. EUAT Survey Beta Group – Sent, responses positive. 5. Vista comm and solicit survey pushing next week. <p>Accomplishments/Activities:</p> <ul style="list-style-type: none"> • Nov 19 Change Agent Network session – Complete! • Fiscal Manager Stakeholder Group-Change Impact Survey - SENT! 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>Communication Activities:</p> <p>**Team discovered, outside of planned comms, there are now up to 20+ additional comms that need to go out and the need is to not fatigue the users with emails, will need to condense some and target others.**</p> <ol style="list-style-type: none"> 1. Sunset Reminder 2. Vista Plus Comm 3. JVD Comm 4. NEW: Tech Interface and Reports targeted comms (multiple) – need to dev comm timeline and meet with [REDACTED] 5. Access to system and User access – <ol style="list-style-type: none"> 1) Access announcements for those with 2.1 access and those who took the training that do not have current 2.1 access and 2) Access announcement on how to find the CORE.NV system on the State SP site - all will be in development and ready to push before Go-Live 6. Nov CORE.NV Newsletter – in review pushing next week 7. Get Ready for One Nevada Campaign -n second review, products were rewritten 8. CORE.NV SharePoint Enhancements / Training Q&A Refinement – updated by end of this week 9. NEW set of FAQs – need to be trimmed and placed on SP site next week 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>10. EUT Comms – 1) Announce PV and Budget Query Video Demos AND 2) Course Recording Class announcement on NVeLearn</p> <p>11. CORE.NV Service Desk Comms Support</p> <p>Issues and Concerns:</p> <p>Concern of timing and resources to handle all last-minute requests before Go-Live. Mitigation: Team will go through and reprioritize what is critical and what can wait before Go-Live/</p> <p>Communication Activities:</p> <ol style="list-style-type: none"> 1. Blackout Comm - Sent 2. Fiscal Manager Comm and Survey - Sent, analysis starts next week 3. Sunset Reminder - Last reminder will send closer to Dec 20th 4. Vista Plus Comm - Comm and User Survey sent, reminder to take survey pushing Dec 2 5. JVD Comm - SCO developing, expected to review week of Dec 2 and pushing 6. Tech Interface - Determining whether a comm is needed before Jan 1, plan on meeting with Interface leads week of Dec 2..it may be targeted dept comms needed 7. Reports - Developing one comprehensive comm along with a job aide to show what reports will be accessible in Adv4 and how to navigate to them in the new system. 8. Accessing new Adv 4 - Comm and job aide being developed 	

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>9. Nov/Dec CORE.NV Newsletter - Decided to combine editions due to lack of content plus the need to include</p> <p>10. Service Desk instructions/process in edition.</p> <p>11. Get Ready for One Nevada Campaign - Completed. Including new products in Newsletter and onto SP site</p> <p>12. CORE.NV SharePoint Enhancements /Training Q&A Refinement - Completed!</p> <p>13. EUT Comms:</p> <ul style="list-style-type: none"> a) Announce PV and Budget Query Video Demos - Sent! b) Course Recording Class announcement on NVeLearn - Sending Dec 11th c) Practice Labs - last reminder to register going out Dec 2nd <p>14. CORE.NV Service Desk Comms Support - Awaiting approved Gov plan</p> <p>15. Dec 18th Q4 Leadership Session - Invites Sent!</p>	
TRAINING	
<p>Accomplished</p> <ol style="list-style-type: none"> 1. EUT continuing 2. 31 courses (GA, AP, AR) completed by end of Training Week 5 3. As of 10/29: 588 registered seats; 551 attendees (94% attendance rate) 	<p>Upcoming Activities:</p> <p>Complete the remaining four Instructor Led Training (ILT) courses, ending Dec. 12, 2024.</p> <p>Governor's Finance Office (GFO) training schedule (Jan 23 & 24 and Jan 28 & 29, 2025 with two additional dates if necessary).</p>

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<p>4. Courses filling for the 7 extra courses created previous week</p> <p>5. OCIO/SCO Help Desk CORE.NV Review; training set for Nov 4</p> <p>6. Training Materials</p> <p>7. Final In Process: Budget Query & Payments Videos and Job Aids</p> <p>Ongoing</p> <p>1. Monitoring end-user training registration</p> <p>2. Targeted ILT End-User Registration Communication Strategy in place</p> <p>Watchlist</p> <p>1. Agency Specific Course content adjustments based on on-going discovery (AR, PV/PVE, & Procurement) Available to end-users by mid-November</p> <p>2. Course Recordings on track for delivery to SCO by NOV 1</p> <p>3. GFO training schedule in process (JAN 2025); working on course list and participants</p> <p>4. ADV 2.1 to CORE.NV Log-in Process On-going</p> <p>Accomplished:</p> <p>1. End of Training Week 6: 41 courses completed</p> <p>2. As of 11/5/24: 92% attendance rate</p> <p>3. 742 registered seats; 684 attendees</p>	

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<p>4. OCIO/SCO Help Desk CORE.NV Training</p> <p>5. Recordings delivered to SCO: GA, AP, AR, FA, Procurement, PV, Budget Query</p> <p>Ongoing:</p> <p>1. Monitoring end-user training registration, equipment, training materials, and resources</p> <p>2. Targeted ILT End-User Registration Communication Strategy in place</p> <p>Watch List:</p> <p>1. ADV 2.1 to CORE.NV log-in process</p> <p>2. GFO training schedule in process (JAN 2025)</p> <p>3. HRM content discussions</p> <p>4. HRM end-user analysis</p> <p>Accomplished:</p> <p>1. End of Training Week 7: 49 courses completed</p> <p>2. As of 11/12: 92% attendance rate</p> <p>3. 915 registered seats; 845 attendees</p> <p>4. In process: SCO converting CORE.NV training recordings into NVeLearn courses</p> <p>Ongoing:</p> <p>1. Monitoring end-user training registration</p>	

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<p>2. Targeted ILT End-User Registration Communication Strategy in place</p> <p>3. Equipment, training material/prep & management</p> <p>4. ADV 2.1 to CORE.NV log-in process in development – providing security team with end-users who have completed courses for access</p> <p>Watchlist:</p> <p>1. GFO training schedule in process (JAN 2025)</p> <p>2. HRM content discussions – working with CGI lead trainer on content</p> <p>3. HRM end-user analysis – determining phase 1b end-users for training</p> <p>4. NDOT FIN training</p> <p>5. As of 11/14, meeting regarding VISTA – crosswalk, comms, and job aide/video will be supplied for non-2.1 users accessing reports through VISTA, which will now be in ADV4; Security team to create specific security role for this purpose.</p> <p>Accomplished:</p> <p>1. End of Training Week 8: 58 courses completed</p> <p>2. As of 11/19: 91% attendance rate</p> <p>3. 1035/1132 (attendees/registered)</p> <p>4. Practice Lab registration: current enrollment – LV = 58/300; CC = 390/800</p>	

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<ul style="list-style-type: none"> 5. GFO January training schedule (Jan 23 & 24, Jan 28 & 29) 6. Budget Query and AP PV/PVE in NVeLearn 7. State Trainer Forum #7: 11 attendees <p>Ongoing:</p> <ul style="list-style-type: none"> 1. On-going monitoring of OPM email and course enrollment 2. EUT Registration Support Strategy (On-Going) 3. Targeted communication to FIN end-users <p>Watchlist:</p> <ul style="list-style-type: none"> 1. Recording for General Nav, General Accounting, Accounts Payable, Accounts Receivable, Fixed Assets and Procurement 2. Phase 1B Planning <p>Accomplished:</p> <ul style="list-style-type: none"> 1. EUT continuing (finishing up 4 AP courses beginning of Dec.) 2. End of Training Week 8: 58 courses completed 3. No trainings were conducted the week of Thanksgiving 4. As of 11/22: 97% attendance rate 5. 1171 registered seats; 1139 attended; 684 unique attendees 6. Practice Lab registration as of 11/25: Carson City: 413/800, Las Vegas: 78/300 	

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<p>7. GFO courses scheduled for January 2025 (4 dates, with 2 additional dates if necessary)</p> <p>8. Budget Query & AP Payable "short" courses available on NVeLearn</p> <p>Ongoing:</p> <ol style="list-style-type: none"> Monitoring end-user training/practice lab registration Targeted ILT End-User Registration Communication Strategy in place Equipment, training material/prep & management ADV 2.1 to CORE.NV log-in process in development SCO converting CORE.NV training recordings into NVeLearn courses – General Nav, GA, AP, AR, FA, Purchasing <p>Watch List:</p> <ol style="list-style-type: none"> HRM content discussions HRM end-user analysis FIN Training Retrospective 	
TECH	
<p>Infrastructure: Continuing Build & test User Names & SSH keys for remaining agencies</p> <p>Interfaces: ITF005 re-assigned to ██████ and blocker is removed; NDOT: (4) Temp Interfaces created, (3) Outbound Interfaces in</p>	<p>Infrastructure: Uploading provided files for interfaces and running through CGIs Nightly Cycle Testing; Remediating any errors found as the result of testing.</p> <p>Interfaces: Wrapping up development and unit testing for the Temporary Outbound NDOT interfaces and loading applicable ones into CGIs Nightly Cycle Testing.</p>

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<p>Design. Software Arch doc due Monday 11/4. Working with CGI on Nightly Cycles for Interface Automated testing.</p> <p>Reports: (21) Reports Total left to configure for Jan 1 - working to ensure all needed licensing & access is granted and environment data is populated so we can assign reports to OCIO developers.</p> <p>Conversion: Continued support of CGI by providing exports as needed.</p> <p>DW: One blocked ticket remains, Hoping to complete all DAWN & HRDW work by 11/25 and FDOT work (P1B) by 12/13</p> <p>Infrastructure: Continuing to build & test User Names & SSH keys for remaining agencies (about 50% of agencies are confirmed)</p> <p>Interfaces: ITF005 is a larger effort than originally communicated (13 story points); NDOT: 3 Temp outbound interfaces ready to develop. ITF245 discovered as a need for P1A by Data Warehouse (DW) team, OPM will build; Working with CGI on Nightly Cycles for Interface Automated testing.</p> <p>Reports: 19 reports remaining to configure for Jan 1, 2025 - all OCIO licensing & access to snowflake environment and Power BI has been granted; the last data update to Snowflake was made 11/8/24 and there are still a few tables missing - CGI is investigating; Hoping to assign reports to OCIO developers next week.</p> <p>Conversion: Continued support of CGI by providing exports as needed.</p> <p>DW: DW/ DAWN work slowing to help with NDOT Outbound interfaces; HRDW & FDOT work scheduled for P1B.</p>	<p>Conversion: Continued support of CGI by providing exports as needed</p> <p>Data Warehouse: Preparing UAT environment for DAWN and wrapping up remaining tasks; UAT testing of DAWN; Switch back to development for HRDW & FDOT once DAWN is fully tested.</p> <p>Reports: Just one P1A report remains ready to develop, 4 are still blocked by Agency decisions or actions, and one is awaiting the completion of a report by CGI. We are hoping that at least 3 of the blocked reports will not be needed. The balance for P1A are either in Progress or Testing/Review.</p> <p>All Areas: Planning for P1B – building out tickets and improving work processes based on lessons learned in P1A.</p>

Workstream Status Review	
Current Month Status	Next Month Upcoming Activities
<p>Infrastructure: Continuing to build & test User Names & SSH keys for remaining agencies (about 65% of agencies are confirmed); Production keys to be provided on Nov 15, expected confirmation by agencies by end of next week.</p> <p>Interfaces: ITF005 is in Code Review; NDOT: 3 Temp outbound interfaces + ITF233 & ITF264(new) in development. Working with CGI on Nightly Cycles for Interface Automated testing.</p> <p>Reports: 13 reports remaining to build for Jan 1, 2025 -of those 10 are blocked, 2 are in progress and one is ready to develop (and it may be replaced with a canned/OOB report) - all OCIO licensing & access to snowflake environment and Power BI has been granted; the last data update to Snowflake was made 11/8/24 and there is still one budget table mismatch - CGI is investigating; Hoping to assign reports to OCIO developers next week.</p> <p>Conversion: Continued support of CGI by providing exports as needed.</p> <p>DW: DW/ DAWN work slowing to help with NDOT Outbound interfaces - still at about 85% Code complete; HRDW & FDOT work scheduled for P1B.</p> <p>Infrastructure: Continuing to build & test User Names & SSH keys for remaining agencies (about 80% of agencies are confirmed in Non-Prod and 20% in Prod).</p> <p>Interfaces: ITF005-VCC is complete and ITF005-VCM is in Progress; ITF254 (NPAS) & ITF247 (NDOT Inbound) are complete; ITF252 (NDOT Outbound) in Code Review. ITF251 (CoA NDOT Outbound) and ITF233 (CoA Data load from DAWN to HR) are proving more complex than originally believed and though they are in progress, story points have increased. ITF253 (NDOT Outbound) is also</p>	

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<p>complex and is now challenged with a MA1 refresh. Working with CGI on Nightly Cycles for Interface Automated testing - bug fixes from this effort are slowing progress for ITF005.</p> <p>Reports: 11 reports remaining to build for Jan 1, 2025, of those only 4 are now blocked, 4 are in progress and 3 recently unblocked reports are ready to develop. The MA1 refresh requires transaction data used to validate reports must be backed up; Additionally, the environment being down will halt report development next week.</p> <p>Conversion: Continued support of CGI by providing exports as needed. An extract needed for Mock 2 next week will slow progress on the DW Interface work and code review & testing of DAWN completion.</p> <p>DW: DW/ DAWN work slowing to help with interfaces - still at about 85% Code complete; an additional resource has been added to assist with DAWN development; HRDW & FDOT work scheduled for P1B.</p> <p>Interfaces: Due to the MA1 Refresh, some development work was delayed while the environment was down, and then again while the data was being validated. This continued through 11/27 with various access issues and data mismatches, all resulting in very little work being completed this week. ITF005-VCM was expected to complete on 11/27 and did not, but it is close.</p> <p>Data Warehouse: The DB Link to MA1 was not working all week, though troubleshooting was prioritized. The team spent the time code reviewing and testing those tickets that they could and working locally.</p> <p>Reports: The team took the downtime to complete the crosswalk for OCM that will be used to create a job aid for end users to find where</p>	

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<p>to go for Vista reports, and reports replaced with ADV 4 "canned" reports after go-live.</p> <p>Infrastructure: Provision and testing of SSH keys and upload of test files continued successfully with just a few trouble areas where agencies did not have available resources or there was incompatibility of infrastructure. Those items are being worked through with no apparent risks.</p> <p>Cut-over: Initial meeting conducted 11/27 to identify key players, but NV Tech team has already identified some tasks and tickets are being created.</p>	

4 CORE.NV Project-Level Risks, Issues, and Decisions

In Table 4-1 below are the issues that are currently impacting the CORE.NV Project with their resolution strategy as well as the risks anticipated to impact the CORE.NV Project-Level Risks and their corresponding mitigation strategies.

Table 4-1: CORE.NV Project-Level Issues and Risks and the Corresponding Mitigation Strategies

CORE.NV Project-Level Risks and Issues and their Corresponding Mitigation Strategies		
Number	Risk/Issue Description	Resolution/Mitigation Strategy
Issues		
1)	None Identified	None Identified
Risks		
1)	<p>Each Department that has an interface in Advantage4 should push their Interface files to the NPD SFTP folder using their user ids.</p> <p>They should do the exact same steps that they would do in production.</p> <p>The Departments must verify that the expected transactions were created by the interfaces and submitted successfully in Advantage4.</p> <p>The departments having interfaces that are run daily as part of the nightly cycle must be prioritized.</p> <p>The above task must be repeated for PRD after successful test in NPD.</p> <p>All these activities must be completed, and issues addressed before code freeze</p>	<p>OPM Tech ██████████ has been following up with the agencies to get the interface files dropped and tested.</p>
2)	<p>With the potential for Advantage 2.0 to fail, and the need for critical Core.NV Project resources to be pulled off of the project to troubleshoot and fix defects, an alternate plan must be created to address these issues as it may</p>	<p>Resources will be identified and allocated, on an as needed basis, to resolve any defects in the Advantage 2.0 system.</p>

CORE.NV Project-Level Risks and Issues and their Corresponding Mitigation Strategies		
Number	Risk/Issue Description	Resolution/Mitigation Strategy
	impact the ability of the Teach team to complete project work.	
3)	The number of Reports necessary for the January 2025 go-live date will likely exceed the TECH team's capacity and therefore, not all that are needed may be completed.	<p>Our current mitigation plan for this risk is:</p> <ol style="list-style-type: none"> 1. (Done) ██████████ will place the Arch roadmap as second priority to CORENV-5398: Reports Analysis for Roadmap to assist with understanding the scope of the work involved 2. (Done) ██████████ has been added to support from a legacy perspective 3. (Done) ██████ from CGI joined on Aug 12, 2024 to help train ██████████ & ██████████ in the ADV4 Reporting system. 4. (Done) Hire a Business Analyst to help with "legwork" on retrieving priority & requirements for reports.

In Table 4-2 below are decisions that may require input from the Executive Leadership Team for the CORE.NV Project.

Table 4-2: CORE.NV Project Decisions that may require input from the Executive Leadership Team

CORE.NV Project Decisions that may require input from the Executive Leadership Team		
Number	Decision	Input
1)	<p>We would like CGI to create an exception for SCO to use UserID and Password instead of UserID and SSH Key as a result of the Hardware being too old to handle the SSH Key encryption. See below email about the issue:</p> <p>Hey [REDACTED],</p> <p>So, from meeting with the SCO team, I learned that they are having trouble connecting to the FTP server due to a user key mismatch. They are getting this error because of the command they are using to test from their AIX system:</p> <pre>sftp -v SCO_NPD@167.154.9.128</pre> <p>While this command does have the correct user (CAPs are not important), it will reference the default 'id_rsa' key file and not the 'sco_npd' key file they need.</p> <p>The problem is that this is an AIX 6.1 system which has limited 'sftp' support. Modern Unix implementations (including AIX 7+) have some additional options for SFTP, notably the '-i' flag which allows you to define an alternate key file. In AIX 6.1 this feature does not exist...</p> <p>I think there are a couple of options to get around this error, but none are ideal:</p> <p>The SCO team should be able to copy the existing 'id_rsa' key on the server to another location, then overwrite it with the 'sco_npd' key file and we can test the connection. This can be a tricky procedure for a couple of reasons depending on how comfortable the team is with making changes to their server. Primarily if the existing 'id_rsa' key is mishandled or overwritten accidentally without being copied properly it can cause a significant outage or disruption with the existing system.</p>	None Identified yet.

CORE.NV Project Decisions that may require input from the Executive Leadership Team		
Number	Decision	Input
	<p>We grant an exception for the SSH key-based authentication for this account and have them use a password instead. If they are using a password instead of a key file, then they will be prompted for the password on connection and do not need to worry about making any changes to their existing 'id_rsa' key file. This can sometimes make automation tasks more difficult, but otherwise I think it would get around their issue.</p> <p>Update the system to a newer version of AIX</p> <p>Use a different system entirely.</p> <p>Just checking to see your thoughts about this before I suggested anything to the SCO team,</p>	
2)	Open Requisition Transactions will not be converted and entered manually Post Go live	None Identified yet.

In Table 4-3 below are the actions that may need the support of the Executive Leadership Team for the CORE.NV Project.

Table 4-3: CORE.NV Project Actions that may Need the Executive Leadership Team's Support

CORE.NV Project Actions that may need the Executive Leadership Team's support		
Number	Action	Support
1)	Draft CR for Debt Collection Module	None Identified yet.